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LANDER UNIVERSITY



ANNUAL REPORT 1991-1992

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STATE DOCUMENTS

Lander

UNIVERSITY

Office of the President

Greenwood, South Carolina 29649

Telephone (803) 229-8300 • Fax (803) 229-8884

October 1, 1992

The Honorable Carroll A. Campbell
Governor of South Carolina
The General Assembly of South Carolina
State House
P. O. Box 11450
Columbia, South Carolina 29211

Dear Governor Campbell:

During the 1991-92 year, Lander College was faced with its most difficult budget since it was incorporated into the public system in 1973. In spite of this difficulty, the College had one of its most productive years because of the professionalism and integrity of all those associated with the campus.

The enclosed report gives testimony to the excellence of Lander and to the fact that it has continued steadfast to its mission and purpose. It also gives testimony to the outstanding leadership provided by President Larry A. Jackson who retired June 30, 1992. Dr. Jackson's leadership will be missed.

On July 1, 1992, Lander began under the name University and continues in the service of the State of South Carolina and the various constituencies which this institution has traditionally served.

Respectfully submitted,



William C. Moran
President

WCM:dj
Enclosure

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HISTORY

Lander College was founded in 1872 by Samuel Lander, a Methodist clergyman. He opened the Williamston Female College in the town of his ministry, Williamston, South Carolina, and it remained a proprietary institution for 26 years. In 1898, the college gained the support of the South Carolina Conference of the Methodist Episcopal Church, South. The college was relocated at Greenwood in 1904 and renamed to honor its founder.

In 1948, when the Methodist Conference, pursuant to a policy of consolidation in educational efforts, decided to discontinue support of Lander College, interested citizens of Greenwood formed The Lander Foundation, a non-profit corporation, and leased the college from the church.

In 1951, the County of Greenwood obtained the college name and property from the Methodists. The South Carolina General Assembly created the Greenwood County Education Commission, known as The Lander Foundation, to serve as the board of control for the college. Lander thus became the only four-year liberal arts college in the United States to be controlled and financed by a county government.

On July 1, 1973, Lander College came under the control of the Board of Trustees of the State Colleges of South Carolina. That board governed Lander College, the College of Charleston and Francis Marion College until 1988, when the legislature created separate boards for each of the three colleges.

Lander was founded as a college for women and retained that image for many years. Men were admitted in 1943, and the institution is now completely coeducational.

STATUTORY AUTHORITY

An Act To Authorize the Transfer of Lander College to
The State of South Carolina

Be it enacted by the General Assembly of the State of South Carolina

SECTION 1. The State of South Carolina is hereby authorized to acquire all that property known as Lander College, real, personal and mixed, from The Lander Foundation, a political subdivision created by Act 110 of 1951, and to operate the college as a State supported institution of higher learning.

SECTION 2. The Lander Foundation is authorized to transfer Lander College and all of its properties, real, personal and mixed, to the State of South Carolina under such terms as may be mutually agreed upon, and is further authorized to transfer endowment or trust properties and funds which are not to be transferred to the State to an appropriate foundation of eleemosynary corporation upon such terms as the trustees shall determine.

SECTION 3. The present governing body of Lander College shall continue its operation until July 1, 1973, at which time this body shall be dissolved, if at that time the college has been acquired by the State. After acquisition by the State, Lander College shall be governed by the State College Board of Trustees.

SECTION 4. This act shall take effect upon approval by the Governor.

In the Senate House the 13th day of June
In the Year of Our Lord One Thousand Nine Hundred and Seventy-two.

EARL E. MORRIS, JR.
President of the Senate

SOLOMON BLATT
Speaker of the House of Representatives

Approved the 14th day of June 1972.

John C. West,
Governor

BOARD OF TRUSTEES

John E. Johnston, Jr., Chairman
Greenville, South Carolina

Jack H. Boger, Vice Chairman
Rock Hill, South Carolina

Martha W. Barnette, Secretary
Greenwood, South Carolina

Bobby M. Bowers	Lexington, South Carolina
Nancy J. Cash	Charleston, South Carolina
C. Tyrone Gilmore	Spartanburg, South Carolina
Thomas L. Hansen	Charleston, South Carolina
Maurice Holloway	West Columbia, South Carolina
Glenn J. Lawhon, Jr.	Hartsville, South Carolina
Estelle M. Mauldin	Greenwood, South Carolina
Jean T. McFerrin	Aiken, South Carolina
Mary D. Moore	Greenwood, South Carolina
Walter D. Smith	Florence, South Carolina
George R. Starnes	Columbia, South Carolina
William G. Stevens	Greenwood, South Carolina
Martha S. Whitener	Union, South Carolina
S. Anne Walker	Sumter, South Carolina

PRESIDENT

Dr. Larry A. Jackson

Larry A. Jackson was born in Florence, South Carolina, in 1925. He holds degrees from Wofford College, Union Theological Seminary in New York and the University of the Pacific in Stockton, California. Dr. Jackson has served as Director of Santiago College in Santiago, Chile, and was founding provost of one of the cluster colleges at the University of the Pacific.

He came to the presidency of Lander College after having served for three years as Vice President at the University of Evansville in Evansville, Indiana.

Dr. Jackson is married to the former Barbara Atwood of Bethesda, Maryland, and they have four children. Dr. Jackson and his family have lived for seven years in Chile, one academic year in India, and one academic term in England.

During the Second World War, Jackson served as a navigator in the Eighth Air Force in England.

He assumed his duties as President of Lander College on July 1, 1973, at the time that the institution came under control of the State College Board of Trustees. On June 30, 1992, Dr. Jackson retired as the tenth President of Lander College.

ADMINISTRATIVE OFFICERS

President's Office

Larry A. Jackson President
Clara S. Bonds Administrative Assistant
Finis E. Horne Athletic Director
Peggy E. Chandler Administrative Specialist

Academic Affairs

Richard A. Skinner Vice President for Academic Affairs
and Dean of the Faculty
Jean B. Boozer Administrative Assistant
Sam B. Davis Director of Media Services
Ann T. Hare Director of Library
Bettie R. Horne Director of Instructional Services
Jackie D. Roark Director of Admissions
R. Thomas Nelson Registrar
Carol A. Mitchell Administrative Specialist
Nira M. Spivey Administrative Specialist
Kate R. Stone Administrative Specialist

Financial Affairs

W. E. Troublefield, Jr. Vice President for Business
and Administration
Rebecca H. Kidd Administrative Assistant
R. Dan Adams Director of Human Resources
C. Bruce Cobb Director of Information Services
William G. Beckom Director of Plant Services
Emily R. Collier Purchasing Agent
Mary Jo Cook Budget Supervisor
Donald W. Foulkes Director of Construction Services
George S. Franke Assistant Vice President
for Technical Services
I. M. Hubbard Financial Aid Officer
Diane B. Moody Bookstore Manager
M. F. Steinberg Printing Manager
M. Blair Willingham Controller

Development/Alumni Affairs

Jeff J. May Vice President for Development
and Alumni Affairs
Eleanor S. Teal Administrative Assistant
Charlotte P. Cabri Public Information Director
Mary Ann Crum Writer
Linda B. Dennis Assistant Director of Alumni Affairs
Kathy L. Goldsmith Administrative Specialist
Laura E. Hester Writer
Donna H. Johnson Administrative Specialist
Robert A. Stoner Public Information Specialist

Student Affairs

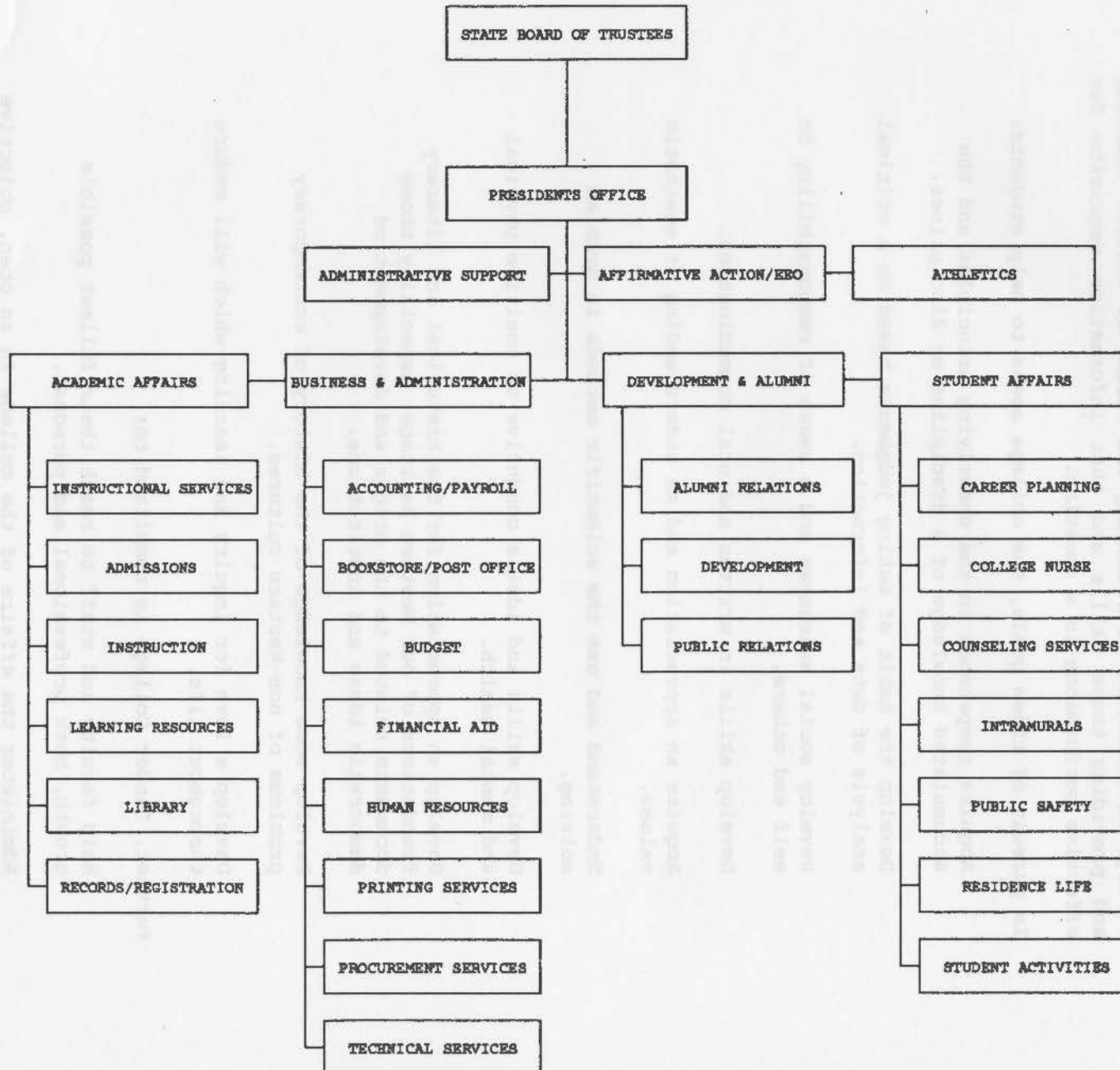
H. Randall Bouknight Vice President for Student Affairs
Pamela T. Bartley Administrative Assistant
Frederick C. Bosarge Dean of Student/Director of
Counseling Services
Chandler R. Darling Assistant Residence Life Director
Jonetta B. Dorn Coordinator of Counseling and Minority
Student Affairs
Andrea S. Harpe College Nurse
Charles P. Hershey Director of Intramurals
Elizabeth deB. Jervey Director of Career Services
Lewis M. Morgan Chief of Public Safety
W. Douglas Spears Residence Life Director
Robert F. Stevenson Director of Student Publications
P. Bradley Vest Director of Student Activities

Emeriti Faculty

Ralph Z. Borouhgs
Marie Margaret Chisholm
Herbert A. Ellis
Gilbert S. Guinn
Ann M. Hutto
J. Hayden Igleheart, Jr.
Harry P. Irwin, Jr.
Harvey E. Jeffreys
M. F. Lide
Agnes M. Luddy
Robertta Major
Leo F. McMullin
Charles A. Park

LANDER COLLEGE ORGANIZATIONAL CHART

1991-92



PURPOSE

The purpose of Lander College is to provide educational programs which will help the students of the College lead meaningful and productive lives. The College will admit applicants who show promise of success and provide for those students educational programs and the guidance, placement, and other services necessary to encourage and foster success. In addition, Lander College is committed to retaining the values of liberal learning and providing those skills and that information requisite for effective performance in a vocation.

In pursuit of these goals, the college seeks to help students:

Acquire competence in the underlying principles and the accumulated knowledge of a discipline or disciplines.

Develop the habit of making judgments based on a critical analysis of data and information.

Develop social awareness and a sense of responsibility to self and others.

Develop skills in written and oral communication.

Acquire an appreciation and an understanding of aesthetic values.

Understand and use the scientific methods in problem solving.

Develop skills and ideals conducive to positive physical and mental health.

Develop an appreciation for the historical and literary foundations of our Western heritage, especially those documents related to the origin and development of democratic ideas and institutions.

Develop some knowledge of the history of contemporary problems of non-Western cultures.

Develop a love for inquiry and learning which will endure throughout life.

Further, Lander College is committed to:

Help faculty and staff to reach their fullest possible growth, both professional and personal.

Administer the affairs of the college in an open, objective and orderly fashion.

Provide cultural opportunities for the college's constituents.

Serve as a commuting college for the region and provide residential facilities for non-commuting students.

Provide lifelong learning experiences.

ACCREDITATION

A regional public institution of higher education, Lander College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award baccalaureate and master's degrees. Additionally, its baccalaureate program in Nursing is accredited by the National League for Nursing and approved by the State Board of Nursing for South Carolina. The Teacher Education programs of Lander College are approved by the National Association of State Departments of Teacher Education.

Lander College is a member of the Southern Association of Colleges and Schools, the South Carolina College Association, the American College on Education, the American Association of Colleges, the American Association of State Colleges and Universities, and the National Commission on Accrediting.

ACADEMIC AFFAIRS

Academic Programs

The academic program of Lander College is offered through eight divisions and two schools, each embracing one or more of the academic disciplines. The eight divisions are: Behavioral Sciences with majors in psychology, sociology and a certificate in gerontology; Biological and Physical Sciences which offers majors in biology, chemistry and medical technology; Fine Arts with undergraduate degree programs in art, music, speech and theatre; History and Political Science with majors in those two disciplines; Humanities which offers majors in English and French; Mathematics and Computer Science, offering degrees in both disciplines as well as dual engineering degrees in cooperation with Clemson University; Nursing; and Physical Education and Exercise Studies. The School of Education offers undergraduate degrees in Early Childhood, Elementary, and Special Education and the Master of Education degree in Elementary Education. The School of Business provides concentrations in accounting, economics/finance and management/marketing. Baccalaureate degrees in Interdisciplinary Studies are also available.

Academic year 1991-92 marked the close of the "Jackson years,"

as Dr. Larry A. Jackson retired from the presidency of the College after nineteen years of service. During his tenure, the College tripled the numbers of students enrolled and full-time faculty employed, developed a campus valued at more than \$43 million, and moved from a small, private college to a more comprehensive, regional state college. The Lander Foundation, which supports the mission of the College through its philanthropy, grew from an endowment of \$200,000 to one of more than \$4 million, while Dr. Jackson led the College. Most importantly, 5,716 students have been graduated from Lander since June, 1973, and have gone on to improve and enrich their communities as well-educated citizens. Dr. Jackson will be missed.

The year 1991-92 marked the end of Lander College and the beginning of Lander University. During spring, 1992, the South Carolina General Assembly approved legislation that empowered the Lander College Board of Trustees to change Lander's name from College to University. Earlier 1991-92, the Board members had expressed their intention of making such a change if the College's peer institutions did so. The administrations and/or boards of Winthrop, College of Charleston, South Carolina State, and Francis Marion indicated that those institutions would seek university status. On June 9, Lander's Board voted to change the institution's name to Lander University, effective July 1, 1992.

Finally, 1991-92 was one of the most difficult years financially in memory for the State of South Carolina and its agencies, including Lander College. Less than 35 days into a new fiscal year, state funds were reduced by 3 percent; and later in the year, additional cuts were made. Since initial appropriations were less than that for 1990-91, these cuts reduced the capacity of the College to carry out its mission and disrupted careful design plans or improvements and expansions of services and programs.

Courses of Study

Major programs leading to Bachelor of Arts and Bachelor of Science degrees are offered in the following fields: art, biology, business administration, business education, chemistry, computer science, early childhood education, elementary education, English, exercise studies, French, history, home economics, interdisciplinary studies, mathematics, medical technology, music, nursing, physical education, political science, psychology, sociology, special education, speech and theatre. In addition to the undergraduate programs, Lander offers one graduate degree, the Master of Education in elementary education.

Faculty

During 1991-92, there were 119 full-time teaching faculty members plus 34 part-time faculty members. The total FTE faculty count for the fall of 1991 was 127.21. These figures do not include five professional librarians who have faculty status. Doctoral degrees are held by 63.25 percent of the full-time teaching faculty.

Admissions

The 1991 fall undergraduate enrollment was 2,251, a decrease of four percent over fall 1990. New freshman numbered 443 with an average SAT score of 863. The Spring 1992 enrollment of 2,186 reflected a 11.5 percent decrease over Spring 1991.

Library

In 1991-92 circulation was 31,832.

Current holdings include the following:

Books	127,116
Bound Periodicals	8,125
CD - ROM	15
ERIC	14,639
Maps	2
Microfilms	83,056
South Carolina	2,876
Special Collections	98
Total Collection	235,927

BUSINESS AFFAIRS

The Vice President for Business and Administration is responsible for the financial reporting and analysis of all college funds. This responsibility includes preparation of the annual college budget which is submitted to both the State Legislature and South Carolina Commission on Higher Education.

Other areas under the direct supervision of the Vice President include the Budget Office; Business Office (Accounting and Payroll); Human Resources; Purchasing; Printing Services; Financial Aid; Bookstore; Vending and Mail Service; and Technical Services including Plant Services, Information Services, Construction Services, and Telecommunication Services.

Purchasing

The Purchasing Office is the contracting agent for the College for routine supplies and equipment. The Purchasing Office monitors a purchase order system both internally and with the cooperation of the State Material Management Office. The Office strives to insure that items ordered are delivered properly, distributed to the person requesting the order, and to insure that the order is complete and satisfactory prior to authorizing payment to be made by the Accounting Department.

All equipment and supplies for general operation and maintenance are purchased through the Purchasing Office with the exception of library books which are purchased by the Bookstore Manager. During 1991-92, the office issued 3,806 purchase orders.

The Director of Procurement Services is a Certified Public Purchasing Officer and the Procurement Officer in the office has earned the Public Professional Buyer certificate.

An audit of the purchasing operation was conducted by the Division of General Services during 1991-92, and the college was re-certified for the following purchasing limits under the model procurement code.

- \$30,000 per commitment - Goods and Services
- \$30,000 per commitment - Consultants
- \$30,000 per commitment - Construction Services
- \$30,000 per commitment - Information Technology in
with the approved IT Plan.
- \$50,000 per commitment - Printing

Printing Services

The Print Shop Manager is responsible for the operation and supervision of the printing and duplicating facility. Standard forms, relatively simple brochures, posters, important committee reports, and similar materials are routinely produced. During the 1991-92 year, the Printing Services Section was responsible for production of approximately 6,582 printing jobs, involving over 2.9 million impressions according to definitions of the State Printing Office. The Manager also coordinates larger jobs sent out to commercial printers.

In addition to regular printing services, the department has responsibility for and oversees use and maintenance of document reproduction systems and outgoing mail facilities, and provides centralized FAX services for the campus. The Print Shop Manager makes a continuing study of printing costs with the objective of gaining a more efficient operation and upgrading the quality of jobs produced. The accuracy of such studies and the ability to estimate costs have been enhanced with the addition of a microcomputer and appropriate software in this area.

Human Resources

The Human Resources Department is maintained to serve the best interests of the employees and the institution. This office is responsible for implementing the personnel policies of the College and the State. This office is also involved in procurement of non-academic personnel, position classification, wage and salary administration, orientation and training programs, employee relations, information systems, employee benefits, and other related functions. The College presently employs approximately 320 employees, about 40 of whom are temporary employees.

The Human Resources Director also serves as the EEO Officer for the College.

Financial Aid

Lander College administers a comprehensive program of financial aid which benefits both needy and worthy students. Applications for financial aid must be submitted to the Financial Aid Office. Eligibility must be established each year for which a student is requesting aid. A parent's confidential statement or student's financial statement must be submitted to determine eligibility.

Many scholarships are made available through the generosity of The Lander Foundation and other sources. Awards are made by a Financial Aid Committee. The Committee reserves the right to withdraw a scholarship from a student whose academic record is not satisfactory.

There are several loans and grants for worthy and needy students available through the Financial Aid Office. Among these are the Perkins Student Loan Fund, Guaranteed Student Loan Funds, Federal Nursing Scholarship Fund, and Pell Grants. Through the cooperation of The Lander Foundation, the College also offers a short-term emergency loan fund to assist students.

The College also employs students on a part-time basis using both Lander College funds and Federal College Work Study funds. Jobs are available on a need basis, and the assignment to positions are coordinated by the Financial Aid Office.

Bookstore

The College Bookstore is a functional facility and allows the students ample room to browse at their leisure. Among the many items available to students, in addition to textbooks and supplies, are sweaters, class rings, mugs, toilet articles, stationery, and numerous other items. The College has a published refund policy which is posted in the Bookstore.

During 1990-91, the College purchased hardware and software to install a point-of-sale inventory system. Installation was completed in 1991-92 and represented a major improvement in operating efficiency.

Vending Machines

The College also maintains a limited number of vending machines which are contracted to several companies. A commission is received on the sale of items such as snacks, soft drinks, and laundry facilities.

Mail Service

The Bookstore Manager is directly responsible for all incoming mail. A full-time employee reporting to the Bookstore Manager staffs the College Post Office on a daily basis to sort all mail for administrative offices, faculty, staff, and students. Each boarding student and all college departments have a post office box in the College Post Office. The majority of all outgoing mail is distributed to a central location and is processed by the Print Shop.

Technical Services

During 1990-91, the functions of Information Services (formerly Computer Services), Construction Services, Physical Plant, and Telecommunications were reorganized under the Division of Technical Services and report to the Assistant Vice President for Technical Services.

Information Services

Prior to 1985-86, computer services for the College were provided through a remote hook-up with Clemson University. The College purchased an IBM 36 mini-computer in late 1984-85. Since 1985-86, accounting and payroll have been operational on this system. Other administrative software has been acquired and implemented, including an on-line registration system. Additional refinements continued in 1986-87, 1987-88 and 1988-89. Implementation of this system was so successful that during 1987-88 IBM published an application brief featuring Lander's system. The College continues to maintain one dedicated line to the Clemson computer for faculty and student academic computer needs. During 1989-90, the College purchased an IBM AS 400 System to replace the IBM 36 purchased in 1984-85. Conversion to the new system was completed in 1990-91. Also during 1990-91, the College embarked on a project to create an electronic campus which will ultimately connect all areas of the campus electronically as well as provide electronic access to

and from the campus from all over the nation and the world. Progress continued on this project during 1991-92 with the installation of a voice response system and the identification of a library automation system to be installed in 1992-93. Major funding for this project is being provided by the Self Foundation.

Telecommunication Service

In July 1985, the College acquired and successfully installed an AT&T System 85 switch to handle all campus telephone services. The College also now owns all of its telephone equipment and cabling on the campus. Maintenance personnel have been trained in telephone equipment installation and repair, and the Assistant Vice President for Technical Services has attended AT&T training sessions in order to learn maintenance and repair of the switch itself. This enabled the College to add a number of needed additional ports to the switch in 1991-92 at considerable savings.

With the installation of the new switch, telephone service capabilities were greatly enhanced to provide many new features not previously available to users. Additionally, all student residence hall telephones were brought into the system. Students are now able to obtain an authorization code, make long distance calls, and be billed through the College.

Currently 440 student telephones and 375 faculty and administrative office telephones have been connected.

Construction Services (Capital Improvements)

The Lander College campus comprises approximately 105 acres located two blocks from the downtown business district of Greenwood.

A Master Plan for the development of Lander College was completed during the 1973-74 academic year. The plan provided for the expansion of college facilities, making use of all available campus property. During 1987-88 and 1988-89, this Master Plan was updated to carry campus development plans through the year 2000. The development of the "New Lander" to date consists of a new Library, a new Student Center, a new Learning Center, and a new Cultural Center.

The Larry A. Jackson Library was designed by Freeman, Wells & Major and constructed by Triangle Construction Company. This facility was completed August 1977.

The Boyce M. Grier Student Center was completed in December 1978. The firm of Craig and Gaulden were the architects, and the construction work was performed by McKnight Construction Company.

The architectural firm of Tarleton-Tankersley designed the Marion P. Carnell Learning Center. Construction of this facility was performed by E. L. Jones Construction Company and was completed in August 1982.

The Cultural Center was designed by the firm of Craig, Gaulden, and Davis. Construction of the facility was by G. E. Moore, Incorporated and was completed in June 1987.

A new housing complex with a total capacity of 308 students was constructed in 1976. The housing was designed by Neal Architects and was built by Two State Construction Company.

The architectural firm of Wilbur Smith & Associates designed an outdoor activity center which included seven tennis courts. The project was constructed by Sherman Construction Company and was completed in August 1980.

During 1983-84, the College gained 124 additional dormitory spaces through a lease of newly constructed facilities adjacent to the campus. These facilities were constructed by The Lander Foundation. These facilities were purchased at the end of 1987-88.

During 1984-85, the program was developed for the fifth major new building in the Master Plan, a facility for Physical Education and Athletics. Funding for this facility was included in the 1986-87 Bond Bill. During 1986-87, an architect was selected for this facility, and design development was completed during 1987-88. By mutual agreement during 1988-89, the College and the architect dissolved their relationship and a new architectural firm, Design South Partnership, was selected to complete the project. Construction began in 1990-91, and the projected completion date is Spring 1993.

In 1985-86, the College gained an additional 240 dormitory beds by entering into a lease with option to purchase a new apartment complex adjacent to the campus. This complex was purchased at the end of 1987-88.

The 1988-89 Bond Bill provided funds to begin architect and engineering services for the renovation/new construction of Old Main to house the college's science, mathematics, and computer science programs. During 1988-89, the architectural firm of F. J. Clark was selected for this project, and design work was completed in 1989-90. Contract documents were completed during 1990-91. Funding for the construction of this facility was included in the 1990-91 Bond Bill and was released in July 1992. Construction will begin in 1992-93.

The 1988-89 Bond Bill also included funding to allow the college to acquire approximately 5 acres of land with a deteriorating apartment complex on it adjacent to the campus. This property was purchased during 1988-89. Most of the apartments were demolished during 1990-91.

During 1991-92, a new 68-student dormitory complex was constructed to replace the old Lander apartments which will be demolished in 1992-93. The new complex was designed by the Tarleton-Tankersley Architectural Group, and the contractor was H. G. Reynolds Company.

The Construction Services Department provides a continuous liaison between the College and the contractors, architects, and engineers working on projects.

Physical Plant

Building Services

Physical Plant personnel include trade workers and custodians for the care of college buildings. Several trades are represented on the staff. They are able to perform most maintenance and refurbishing tasks.

Considerable effort and expense are required to keep older buildings usable until they can be replaced or fully renovated. (A few selected areas have been modernized). Equally diligent, however, must be work on the new buildings--keeping them in excellent condition and breakdown free through carefully planned preventive maintenance.

Groundskeeping

Groundskeepers are employed by the Physical Plant Department. A small crew maintains the exterior appearance of the campus. As increasing amounts of Lander's acreage become intensively developed, groundskeepers have improved efficiency through the use of modern machinery. During the summer, several people are engaged on a part-time basis to help improve the appearance of the grounds. In 1984-85, the College entered into an agreement with the Department of Corrections whereby a crew of three to five carefully selected inmates from the Greenwood Correctional Center assist the college's groundskeeping operations. This agreement continues and has been extremely helpful in maintaining the campus.

LANDER COLLEGE

FINANCIAL REPORT - FISCAL YEAR 1991-92

Revenue:

Educational and General Revenue

Student Fees	\$ 5,769,378
State Appropriation	7,748,241
Grants and Contracts	107,269
Student Aid	1,664,195
Other Revenue	261,870
Total Revenue (Educational and General)	15,550,953
Auxiliary Enterprises	3,286,710

Grand Total Operating Revenue \$18,837,663

Expenditures:

Educational and General

Instruction	\$ 7,171,064
Academic Support	875,635
Student Services	1,453,740
Institutional Support	2,534,192
Operating and Maintenance of Plant	1,761,012
Student Aid	1,869,552
Total Expenditures (Educational and General)	15,665,195
Auxiliary Enterprises	3,045,378

Grand Total Operating Expenditures \$18,710,573

Capital Funds (1973-74 -- 1991-92)

State Capital Improvement Bonds Authorized . . \$43,515,024

Housing Revenue Bonds and Loan Funds:

Bond Issue for Construction of Brookside Student Housing and Acquisition of Coleman Hall (Issued 1976)	\$ 1,800,000
Department of Education Loan for Acquisition of Williamston Student Housing and Villas West Apartments and Construction of New Facilities	3,000,000
Total Capital Funds	48,315,024
Less Capital Funds Drawn Through 6/30/92	31,100,144
Total Funds Remaining to be Drawn at 6/30/92	17,214,880

DEVELOPMENT AND ALUMNI AFFAIRS

Areas and programs under the direction of the Vice President for Development and Alumni Affairs include Alumni Affairs, College and Community Relations, Public Information, Board of Visitors, and The Lander Foundation.

Alumni Affairs

The purpose of the Lander College Alumni Association is to further the interests of Lander College and to promote among its present and former students and friends a spirit of good fellowship and loyalty.

Alumni participate in the Lander College Annual Fund Drive which begins in July of each year and ends in June of the following year. Funds from the drive are used for scholarships, support of the campus lecture series, student relations, and discretionary funds for the President and other college officials.

The Lander Magazine/Alumni News is published twice a year. It contains news of alumni and descriptions of Alumni Association activities. The President's Report is published in November of each year.

Alumni are encouraged to return to campus often, and special opportunities are Homecoming in February and Alumni Weekend in April.

College Development

It is important that a college and its community relate well to each other. The Office of Development exists for the purpose of fostering that relationship between Lander College and its community, defined as the Upper Savannah Region, the State of South Carolina, and beyond. In that context, the Development Office is responsible for development, planned and deferred giving, seasonal fund-raising drives, and special projects involving community volunteers. Another objective is to keep the public highly aware of the broad higher education services and enriched opportunities available at Lander.

In addition to planning and development, the Office of Development works closely with The Lander Foundation in monitoring its programs of scholarships, faculty and staff development, property management, and investments.

Objectives of the office are achieved through personal contact, direct mailing, college publications, news releases, and media contacts.

The Lander Foundation

The purpose of The Lander Foundation is to further the mission and goals of Lander College. The Foundation seeks to expand its assets to provide scholarships; faculty development funds for doctoral study, sabbaticals, postdoctoral seminars, and other professional development programs; and departmental support in various ways. The Foundation also provides limited venture capital for unique programs which may come to its attention from time to time.

The officers of The Lander Foundation are Martha W. Barnette, President; Bill Dean, Vice President; Jean T. McFerrin, Secretary and Recorder; W. E. Troublefield, Jr., Treasurer. The office of Development is the administrative center for The Lander Foundation. Jeff May, Vice President of Development and Alumni Affairs, serves as Executive Director.

Public Information Office

The Public Information Office staff includes a director, a secretary, two part-time writers, and a public information specialist, who is also cross country coach and sports information director.

Public Information publishes The President's Report, an annual publication, and a 32-40 page Lander Magazine, which is sent twice a year to alumni and friends of the College. The office publishes and distributes the Major Events Calendar to the Lander community and area alumni and friends of the College. Public Information operates the College news bureau disseminating features and news releases to area news media. The office also serves as the Publications Clearinghouse with responsibility for proofing college publications for writing style and design. Public Information publishes the Weekly Bulletin distributed each week on campus and coordinates and posts listings on an outdoor marquee.

Public Information coordinates marketing efforts for the College. Faculty file photos were updated this year. The staff has improved its desktop publishing skills to the extent that the Lander Magazine is now provided on disk to the printer.

Public Information provides photography services for the College. Services include photos to accompany news releases, passport photos for faculty, display photos for college and alumni functions and photography for the Lander Magazine. A student worker serves as darkroom technician.

DIVISION OF STUDENT AFFAIRS

The student personnel staff, under the direction of the Vice President for Student Affairs, included a dean of students/director of counseling services, a residence life director, an assistant residence life director, a student counselor, a director of career services, a registered nurse, an intramural director, a coordinator of student activities, a director of student publications, and the chief of public safety. The head soccer coach, who is also the academic counselor for athletes, has the additional responsibility of managing the Grier Student Center.

Goals of the student personnel program were to develop an atmosphere in which students can find a sense of identity and purpose; to insure that the students are given an opportunity to develop self-discipline in their behavior and self-direction in their personal and intellectual growth; to provide informal learning programs that will increase self-expression and self-enrichment; and to provide an environment in which individually students can develop totally.

The various programs and services developed by the student affairs staff supplement the educational programs of Lander College. Examples of these programs are the Expo orientation programs, leadership seminars, co-operative education programs, career services, advisement of student organizations and activities, and similar learning programs.

The Grier Student Center, opened in January 1979, provides much needed space for the Student Affairs Office. In addition to this office space, the building contains a 475-seat cafeteria, campus store, post office, student organizations meeting rooms, and a recreation room. The student personnel program is also responsible for operating the Lander Recreation Center, which includes several meeting rooms as well as the college pool. Other facilities under the direction of the student affairs area are the tennis courts and weight room.

At the present time, approximately 42 student groups and organizations on the Lander campus provide the student body with opportunities to develop their interests and abilities outside the classroom. The Student Affairs staff along with a faculty advisor works closely with each organization in planning and implementing various activities.

Health Services

Located at the corner of Crews and Willson streets, Lander Health Services provides routine office care and the services of

a college physician and nurse for all resident students. The registered nurse maintains office hours in the college infirmary, and students are referred to the college physician for office visits. First-aid and emergency treatment are available to all students during class hours. The doctors of the Family Practice Center serve as the college physicians.

Residence Halls

During the 1991-92 academic year, Lander College housed 976 students. The Residence Life Office was staffed by a residence life director, an assistant residence life director, and an administrative specialist. In addition to the full-time staff, 30 resident assistants with the residence hall program added additional emphasis to the quality of life in the residence halls.

Counseling Services

Counseling services at Lander College are designed as a part of the student affairs program with emphasis in helping the students individually grow in self-understanding toward the attainment of their goals. Counseling is available in the area of career services, personal problems, academic affairs, and veterans' affairs. Students are also welcome to discuss any aspect of campus life at Lander. At various intervals during the year, informal group sessions may be scheduled for groups of students with similar concerns.

Career Services and Co-operative Education

The Career Services provides students with a myriad of information concerning career services through a career library, course offerings, and individual counseling.

In October 1991, a Career Fair was held that attracted approximately 52 representatives of business, industry, and governmental agencies.

The office has communicated its goals and objectives to the Lander community by direct contact with faculty and students, a one-hour credit course offering, career seminars for students and faculty, printed materials on various careers, and by a program bringing recruiters to the campus to interview students as prospective employees.

During the 1991-92 academic year, 58 students and 51 employers participated in the Co-operative Education Program.

Public Safety Department

The Public Safety Department provides programs and services to aid in the safety and security of people and property in the college community. In addition, the Public Safety Department provides enforcement of traffic and parking regulations on campus. Public safety officers patrol the campus 24 hours a day with an increased number of officers assisting in patrolling the residence halls between midnight and 6 a.m.

Parking

The College issued approximately 3,252 parking permits last year, at an annual cost of \$25 per permit. During the past year, the College allowed students, faculty, administrators, and staff to park in any lot, thus eliminating pre-assigned parking areas. The College does issue fines ranging from \$5 to \$50 for parking violations.

Athletics

Lander College competed in four men's and four women's intercollegiate sports. A faculty committee serves as an advisory group on eligibility, scheduling, and other matters concerning the athletic program.

Since intercollegiate athletics began in 1968, the College has been associated with the National Association of Intercollegiate Athletics (NAIA), District Six. This past year Lander held dual membership in NAIA and NCAA II. The College will move to NCAA II beginning with the 1992-93 season. Lander's men's tennis team captured their second consecutive National Championship and their fourth in eight years.

The coaching staff for 1991-92 was Finis Horne, Athletic Director and Men's Basketball Coach; Steve Roberts and Chipper Bagwell, Men's Assistant Basketball Coaches; Dr. Joseph Cabri, faculty member and Men's Tennis Coach; Van Taylor, Student Affairs staff member and Men's Soccer Coach; Ann Williams, Women's Basketball and Women's Tennis Coach; Bob Stoner, Sports Information Director, Men's Cross Country and Women's Cross Country Coach; Doug Spears, Housing Director and Women's Softball Coach.

ANNUAL REPORT STATISTICS

Total Enrollment

	Fall 1991
Total Enrollment	
Head Count	2,706
FTE Count	2,087

Enrollment by Class

Freshmen	793
Sophomore	473
Junior	425
Senior	428
Second Bachelor	40
Graduate	455
Nondegree	92

Enrollment by Sex

Male	861
Male Percent of Total Head Count	31.8
Female	1,845
Female Percent of Total Head Count	68.2

Student Characteristics

Status	
White and Other	2,303
Black	403
South Carolinians	2,544
Out-of-State	162

Faculty Characteristics (FTE)

Professors	31.00
Associate Professors	29.25
Assistant Professors	40.50
Instructors	4.25
Others	22.21
Total Faculty FTE	127.21

Average 9-Months' Salaries of Instructional Faculty

Professor	44,529
Associate Professor	37,569
Assistant Professor	32,715
Instructor	25,626

Total Number of Documents Printed	<u>255</u>
Cost Per Unit	\$ <u>1.24</u>
Printing Cost - S.C. State Budget & Control Board (up to 255 copies)	\$ <u>317.18</u>
Printing Cost - Individual Agency (requesting over 255 copies and/or halftones)	\$ <u> </u>
Total Printing Cost	\$ <u>317.18</u>

